

## Student Access to School WiFi using Mobile Phones

As an exceptional measure during the COVID-19 pandemic, students will be given mobile phone access to the school's WiFi network for educational purposes only. However, the preferred device for students is a Wriggle-managed iPad on Apple School Manager - a system that is safe and secure. At all times students must comply with the usual conditions and behaviours expected in the Code of Behaviour and in the Acceptable Use Policy. It is important that all students accessing the school's WiFi network (or using his/her own data in school) understand that the following conditions apply. If any student feels that he/she cannot or will not comply with the following, he/she must not access the school WiFi network or use his/her own data on his/her mobile phone:

- Access to the school WiFi network by students on their mobile phones is granted as a **temporary and limited** measure during the COVID-19 pandemic, and is not to be expected as a long-term measure.
- The **safe and ethical** use of digital technology is required of all students at all times, both in school and beyond. All students should be familiar with the requirements outlined in the **Acceptable Use Policy** (see school website).
- Access to the school WiFi network, or using a mobile phone in school, is a **privilege**, based on a trust agreement between School Management and students, for as long as the Principal sees fit, and **may be withdrawn** from any student at any time at the discretion of the Principal. The purpose is to support students' **learning** in circumstances where students have no access to a Wriggle-managed iPad. Students do not have an automatic right to use their mobile phone for educational purposes, or to use the school's WiFi.
- Students may only access the school's WiFi, or use a mobile phone, under the **clear instruction of a teacher and with the supervision of that teacher**. Access to WiFi and mobile phone use is for **educational purposes only**, as determined by the teacher.
- **Students must not jeopardise their own safety, the safety of others or the teaching and learning process** by any misuse of the WiFi or mobile phone.
- Students must **switch off all push notifications in the phone settings** before coming to school in the morning, to prevent any distraction from teaching and learning.
- If a student is using a mobile phone under a teacher's instruction and supervision, the phone must be kept **face down on the desk** at all times until the teacher instructs its use, and returned to the face down position after use. The teacher may issue the instruction '**Over and Down**' to indicate that all phones are to be face down on the desk while the lesson is taking place.
- **Students must not use their mobile phones for any other reason**, including checking the time or timetable, including at break time, lunch time or during the transition between classes.
- Students must be aware that student and staff safety is of paramount importance at all times. Therefore, in using a mobile phone in school and accessing the school WiFi, the students' **right to privacy will be secondary to the rights of students and staff to safety**. If a teacher has reasonable grounds for suspecting that a student is not using the mobile phone or school WiFi for the purposes instructed, the teacher (including the Principal) has a right to inspect that student's phone to clarify if it has been used inappropriately. This may lead to the phone being switched off, confiscated and presented to the Principal.
- Students must not attempt to access **social media** sites (e.g. Snapchat, Instagram, TikTok) on a mobile phone at any time in school. Students must not attempt to download **music files or video files** using the school's WiFi.
- Any **unauthorised recording** of a student or member of staff (e.g. audio recording, video recording, photo) by a student using a mobile phone or iPad is a serious breach of the Code of Behaviour and Acceptable Use Policy and a serious sanction will be imposed.
- Students using a mobile phone for educational purposes must keep the phone on '**Silent**' mode during the school day.
- Infringement of any rule involving the use of the mobile phone will incur **a slip on VSware** and will be treated as part of the Six Slip system. Examples of when a slip may be given: If a student is seen using a mobile phone during any break time or class transition, not following a teacher's instruction, using the phone for any purpose other than directed by the teacher, accessing any site, app or search engine not instructed by a teacher etc. If there is a serious breach, or if a student fails to comply with these rules or the conditions of the Acceptable Use Policy, a Behaviour Slip or further disciplinary action may be taken.
- The access code to the WiFi network will be shared with students by teachers. **This password is not to be shared with anyone outside of Presentation College.**